

## Merseyside Sports Foundation Meeting - Agenda

Date	Wednesday 23 <sup>rd</sup> March 2016, 10.00 till 12.00 noon												
Venue	Merseyside Sports Partnership Office, Unit 1, Dakota Business Park, Skyhawk Avenue, Garston, Liverpool L19 2QR Telephone: 0151 427 3826												
Papers	<b>Hard copy of the papers will be provided for all Trustees at the meeting</b>												
	Agenda items	Actions required	Whom										
1	Welcome, apologies and introductions		Chairman										
2	Matters arising / updates from previous meeting not on the agenda	Updates from items from previous meeting:- <ul style="list-style-type: none"> <li>• 4.1 Liverpool Red Triangle club/Veterans project</li> <li>• 5.1 Business plan – draft on target for April</li> <li>• 6.1 Funding activity report – see attached</li> <li>• 7.1a Website</li> <li>• 7.1c Financial report designed – content covered in item 6 of this agenda</li> </ul>	JB JS JS JS JS										
3	Declaration of interest		All Trustees										
4	Horizon scanning (opportunities and challenges) <ul style="list-style-type: none"> <li>➤ Government strategy – outcomes</li> </ul>	<ul style="list-style-type: none"> <li>• Government strategy – no need (unless you wish) to read all this document, the important part to know is page 18 (outcomes framework) <a href="https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/486622/Sporting_Future_ACCESSIBLE.pdf">https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/486622/Sporting_Future_ACCESSIBLE.pdf</a></li> </ul>	ALL Trustees										
5	<b>Strategy</b> <ul style="list-style-type: none"> <li>➤ Links with MSP Mission, vision and deliverables – discussion to support MSF business planning process</li> </ul>	<ul style="list-style-type: none"> <li>• See attached framework – working progress</li> </ul>	All Trustees										
6	<b>Tactics</b> <ul style="list-style-type: none"> <li>➤ Business / Activity to report for last 3 months (from January – March 2016)</li> </ul>	<ul style="list-style-type: none"> <li>• To be tabled at the meeting</li> </ul>	Jean										
7	<b>Operational</b> <ul style="list-style-type: none"> <li>➤ Human resources up date</li> <li>➤ Financial summary of income over expenditure statement as of 21<sup>st</sup> March 2016</li> <li>➤ Papers to sign (if appropriate)</li> </ul>	<ul style="list-style-type: none"> <li>• No changes to current staffing structure to report for this period</li> <li>• Financial report to be tabled at the meeting</li> </ul>	JS										
8	Date of next meetings <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Check and set dates for 2016</td> <td></td> </tr> <tr> <td>18<sup>th</sup> May 2016 10.00-12.00 – business planning</td> <td></td> </tr> <tr> <td>AGM – 15<sup>th</sup> June 2016, 10.00-12.00</td> <td></td> </tr> <tr> <td>Sept / October 2016</td> <td></td> </tr> <tr> <td> </td> <td></td> </tr> </table>	Check and set dates for 2016		18 <sup>th</sup> May 2016 10.00-12.00 – business planning		AGM – 15 <sup>th</sup> June 2016, 10.00-12.00		Sept / October 2016					JS
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9	Closure of meeting		Chairman										