

Merseyside Sports Foundation Meeting- Agenda

Date	5 th June 2013 10.00-12.30 – Business planning preparation – Jean, Adam, Development managers 12.30 – 1.30 – Thank you lunch with Jean, Adam, Kerry and Kenny re P2P commission 2.00 – 3.30 – MSF AGM meeting – All Trustees		
Venue	Merseyside Sports Partnership Office, Unit 1, Dakota Business Park, Skyhawk Avenue, Garston, Liverpool L19 2QR Telephone: 0151 427 3826		
	Agenda items	Actions required	Whom
1	Welcome, Apologies and Introductions		Chairman
2	Matters arising / updates from previous meeting not on the agenda		All
3	Declaration of conflict interest		All
4	Horizon Scanning for new opportunities and challenges		All
5	Business planning and development		AW/JS
6	Human Resources summary		JS
7	Finance summary - budgets income over expenditure 2013-2014		JS
8	Papers to sign <ul style="list-style-type: none"> • Signing of cheques • Signing of Chat1 form • Dame Kelly Holmes partnership agreement 		Trustees
9	Date of next meetings <div style="border: 1px solid black; padding: 2px;"> 12th July 2013 at 10.30am at Daresbury Hotel, Cheshire </div> <div style="border: 1px solid black; padding: 2px;"> 13th September 2013, 10.30am at Daresbury Hotel, Cheshire </div>		All
9	Closure of meeting		Chairman

