

Merseyside Sports Foundation Meeting – Agenda

Date	9 th November 2017, 10.00am till 12.00 noon							
Venue	Merseyside Sports Partnership Office, Unit 1, Dakota Business Park, Skyhawk Avenue, Garston, Liverpool L19 2QR Telephone: 0151 427 3826							
Papers	Hard copy of the papers will be provided for all Trustees at the meeting							
	Agenda items	Actions required	Whom					
1	Welcome, apologies and introductions	Pat Shenton	JB					
2	Matters arising / updates from previous meeting not on the agenda	Updates from items from previous meeting:- <ul style="list-style-type: none"> • Active Workplace toolkit (Liverpool commission) 	JB					
3	Declaration of interest		All Trustees					
4	Horizon scanning (opportunities and challenges)		ALL Trustees					
5	<p>Strategy</p> <ul style="list-style-type: none"> ➤ MSP value creation model ➤ Trading Service for Active Workplace, Active Primary's, Active Secondary's, Active Colleges, Active University, Active Community ➤ Governance standard ➤ Stakeholder Engagement 	<p>To be tabled at the meeting Trustee support required</p> <p>Trustee support required To be tabled at the meeting</p>	Jean					
6	<p>Tactics</p> <ul style="list-style-type: none"> ➤ New funding bids in the pipeline (July – November 2017) ➤ Branding 	<ul style="list-style-type: none"> • oomph project - £5k capacity as project management • Create Development – £1,000 capacity as project management • Inactivity Fund 2 Socio-Economic partnering Riverside Housing Association – Powerhouse (£100K with £8K capacity as project management to MSF) • Inactivity Fund 2 Socio-Economic - Involve Northwest - £47,660 and MSF capacity of £7,020 – awaiting outcome • Big Lottery - Awards for All – Bowls/Sefton - £10,000 value with £1,000 management capacity • Sport England Families - PSS and Joseph Lappin £483,844 with £20,000 capacity to MSF – waiting outcome • Progress up date 	Jean					
7	<p>Operational</p> <ul style="list-style-type: none"> ➤ Human resources up date ➤ Financial summary of income over expenditure statement as of November 2017 ➤ Papers to sign (if appropriate) 	<ul style="list-style-type: none"> • See staffing structure attached • Financial report to be tabled at the meeting • Cash flow till 2021 – needs £70,000 unrestricted income year on year from 2017 - 2021 • SLA to be signed 	<p style="margin-bottom: 0;">JS</p> <p style="margin-top: 0;">JB</p>					
8	<p>Date of next meetings</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="padding: 2px;">Set dates for 2018</td></tr> <tr><td style="padding: 2px;">February</td></tr> <tr><td style="padding: 2px;">June</td></tr> <tr><td style="padding: 2px;">September</td></tr> <tr><td style="padding: 2px;">November</td></tr> </table>	Set dates for 2018	February	June	September	November		All
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February								
June								
September								
November								
9	Closure of meeting		JB					